



## MEETING MINUTES

### Angell Brook March 12, 2016

Chairman: Marc Frieden

Members Present: Vincent Vignaly, Cheryl Carlson, Barur Rajeshkumar

Members Absent: Christopher Olson

Others Present: See Attached Sign-In Sheet

**All documents referenced in these Minutes are stored and available for public inspection in the Planning Board Office located at 140 Worcester Street.**

The meeting was held at 130 Angell Brook Drive, West Boylston and included visits to areas of interest throughout the Angell Brook Development. Mr. Frieden called to order at 1:00 p.m.

**Angell Brook Development Request for Certificate of Completion** – The Board met with the Angell Brook Homeowners Association (HOA), residents, and Keystone representative Jeff Taylor. We discussed outstanding paperwork needed. Mr. Taylor brought a set of the most current As-Built Plans. Mr. Staiti, the developer (Keystone), emailed a response that he would provide the final Operation & Maintenance Plan dated and on official letterhead early next week.

Mr. Vignaly noted that the comments from VHB relative to items not existing was a misinterpretation of VHB's As-Built Plan review comments that noted items not being shown, such as missing water quality inlets and check dams.

The meeting proceeded to the following locations with comments as noted. General comments were that the site looked great, has been maintained well, but has a few remaining outstanding items as noted herein.

1. Pavement settling at previous hydrant location to be repaired by Keystone.
2. A typical convention for the sediment markers is needed for all forebays, and should be installed at a point within each where active scouring is not occurring.
3. Stormwater Basin #5 – Looked good, sediment in the forebay needs to be excavated.
4. Puddling in front of unit #156 evident. Keystone agreed to repair.
5. Fence needed within 5' of wall behind #160 by Keystone, with HOA to extend beyond the wall if desired to deter dumping. Mr. Taylor will coordinate this.
6. Stormwater Basin #2 – Looked good, sediment in the forebay needs to be excavated.
7. A couple of catch basins were viewed and there were no hoods on the outlets. Mr. Taylor to check the plan to confirm the need, and install if so noted.
8. Stormwater Basin #4 – Looked good, sediment in the forebay needs to be excavated.

**Planning Board Meeting Minutes (Angell Brook) – March 12, 2016**

9. Stormwater Basin #3 – Excavate sediment in the forebay, cut trees and remove stumps as noted within the stormwater basin and on filled dikes.
10. Stormwater Basin #1 – Looked good, excavate forebay sediment, stabilize denuded forebay slope, add check dam at northwest inlet to create a minimum 12” deep forebay.
11. Stormwater Basin #1B – Excavate south forebay area to be below pipe invert, and stabilize. Regrade or leave sediment in north forebay to stop ponding. Rod or excavate to allow perched water table to infiltrate.
12. Driveway corner northwest of unit #24, about a square yard, could be patched to keep from deteriorating when the pavers are at the site. Mr. Taylor to discuss with Keystone.
13. Driveway at unit #99 appeared OK, but drain grate clogs. Keystone to investigate inlets with larger open areas to reduce flooding damage. Mr. Taylor to clear grass within a 6” apron around it and check on available ‘beehive grate’ sizes.
14. Keystone agreed to repair the scoured swale behind units 87-91.

Mr. Vignaly to provide reference for inspection forms for stormwater treatment practices.  
No other business of the board was conducted.

A motion was made by Mr. Vignaly to adjourn; Mr. Rajeshkumar seconded the motion; all voted in favor; motion approved. The meeting adjourned at 3:20 p.m.

Date Accepted: \_\_\_\_\_

By: \_\_\_\_\_  
Christopher E. Olson, Clerk

Submitted by: \_\_\_\_\_  
Vincent Vignaly